



PELORUS COMMUNITY PRESCHOOL

Non-Centre Childcare Employment Policy

Licensing Criteria for Early Childhood Education and Care Centres 2008: Criterion C1-C4.

Rationale: Pelorus Community Preschool provides children and their families with qualified, dedicated and committed people who are deserving of their profession as teachers. We acknowledge that some families do not have relatives or friends living close by to help them with the care of their children outside of centre opening times. It is not our wish to prohibit our teachers from earning extra income, however we do see baby-sitting as a side-step in our quest for professional status. The following procedures should ensure that there is no confusion regarding the separate roles of teacher and baby-sitter.

Procedure:

- Parents of attending children wishing to ask for teachers' employment outside of working hours must read and understand this policy before arrangements are made.
- Arrangements are to be made outside centre opening hours.
- Parents are not to discuss any centre issues or concerns with the teacher while baby-sitting (see complaints procedure if necessary).
- Under no circumstances will unprofessional or inappropriate information sharing be tolerated.

- Teachers who do choose to work outside of centre hours must not let this affect their primary job. Management or senior teachers will be called on to decide whether this is the case.
- We will not be held accountable for any issues that may arise from work (baby-sitting) outside the centre.
- Signed permission is to be obtained if teachers are required to take a child out of the centre. This permission must state where and when the child is to be taken, by whom and that we accept no responsibility for this arrangement.

Adopted: October 2014

Review Date: October 2016

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